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Douglas Soil and Water Conservation District  
Board of Directors Meeting  
Wednesday, February 18th 2026

***Attendees***

**Directors:** Scott Hendy, David Briggs, Diana Woodward, Brenda Epp | **Employees:** Maggie Begoun, Cindy Bright | **Partners:** Bradley Stokes (NRCS), Eric Nusbaum (ODA)

***Call to Order***

The meeting was called to order by Board Chair, David Briggs at 4:00pm.

***Strategic Planning Workshop Discussion***

***17 Month Budget Prediction (attached)***

The budget prediction shows predicted income/expenses will be from February 1st 2026 to June 30th 2027. It breaks down how each expense comes out of each grant and also has prospective grants that may or may not be awarded at the end in pink. The biggest point of discussion is how much administrative fees will be received vs. how much of it will be spent on Bright's salary. If we receive the prospective grants, Bright's salary is covered through 2027, but if not, the district would need to cover it with \$60k of unrestricted funds.

2nd SIA grant, while guaranteed, will not be received until Spring 2027. It will be allowed to be backdated to July 1st 2026 - which could potentially make up for some lost unrestricted funds in the future. Bright needs to talk to ODA (Peitzak) about 2nd SIA workload potential.

Nusbaum asks to make sure that each grant always has enough in travel/training. He notes that the district is in a good position, but there is going to need to be improvement to sustain. No employee should be paid out of unrestricted/admin fund, all of their salary should come from grants. What's concerning is that outside of the unrestricted and capacity grant, there's almost no salary allotted for Bright from her other grants. And the more grants Begoun gets, the busier she will be and possibly move into a project manager position. The admin fees left over from these grants are supposed to pay a district admin, no other position besides maybe district manager.

Bright asks how much money needs to go to project management in her grants. Nusbaum answers that that is what she needs to figure out, and then give it a good buffer to make sure she doesn't go over. OWEB will not rate a grant lower due to



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project salary amounts because they want to make sure the project can actually be completely.

Due to OWEB rewriting the capacity grant rules, in 2029 - it is most likely that the districts will have their district operations funds reduced significantly. The district needs to start gathering up admin fees to cover the overhead now so that it's in a good place by 2029. Nusbaum recommends going for larger grants and cutting back on the small grants. Dir. Briggs notes that the large grants are usually far more competitive, so how do we figure out which grants are worth going for?

Nusbaum suggests hiring a grant writer who is familiar with OWEB grants and has a good track record of receiving them. Bright asks where the money for that will come from? Nusbaum notes that spending money to hire a grant writer would save/make money for the district, so it would be an investment. However, the grant writer would more quickly and efficiently write a grant in the time paid to Bright as well. Dir. Briggs suggests only contracting a grant writer for a couple large grants, and leaving Bright to write the small ones. Nusbaum suggests digging further into the unrestricted funds to hire a grant writer because the results will get the district's capacity and employee salary to a better place, faster. The grant writer increases the opportunity for the current staff to increase hours and raises.

Begoun asks about the board as a whole's opinion on putting this as a line item in the budget. Dir. Briggs suggests around \$12k pulled out of the unrestricted to have a contracted grant writer to get in 3-4 large grants this coming year. Nusbaum notes the more grant money that comes in through this process, the more that can be invested in the grant writer as well to keep them coming and grow the district.

Dir. Briggs asks about getting more BLM or USFS grants. Begoun notes that we can always try. They have different specialists with different budgets needing different kinds of help and it's all about developing partnerships with them. The biggest barrier besides federal dollars getting tied up in bureaucracy, is that it seems like there is a lack of staff that has the power to handle grants/agreements locally.

Stokes of NRCS chimes in to note that he's working with Bright to become a contractor that can soil test for NRCS projects. This would not be a grant, this would be a fee for service paid out by NRCS's contract with private landowners.

Nusbaum notes that a majority of what a district manager would be doing, paid through admin funds, is going out and making these strong partnerships and working groups throughout the county. Making sure agreements could come through and fund staff salaries. The portfolio of the district is actually very nice and diversified - the district is very close to becoming a self-sustaining district.



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## *Agency Reports*

### NRCS - Stokes

Stokes reports that NRCS is working through 74 Environmental Quality Incentive Program (EQIP) and Conservation Stewardship Program (CSP) applications. About 60% of those applications require forest management plans up front. Many are roll over applications funded from the Inflation Reduction Act (IRA) which has been withdrawn, so it's possible the applications will be cancelled because they don't have those required management plans.

Conservation Investment Strategies (CIS) has been put on hold as new rules are being rolled out regarding their development. Previous individual resource concerns of this district may not bare any fruit for a while until the CIS development plan is finished.

Due to administration changes, there is a smaller budget and delays on bank payments for all programs. Stokes is working with higher ups to get Bright registered as a Qualified Individual (QI) (no longer referred to as a Technical Service Provider [TSP]) for soil testing on future projects. There are also Conservation Planning Activities (CPA) that Bright can become a QI for, which would essentially allow her to get paid to do traditional NRCS Conservation Planner work. She would write the Conservation Plan for landowners just like Stokes and Dimari do.

### ODA - Nusbaum

Nusbaum invited Begoun to the District Manager meeting in Eugene in March. There is no fee, but the district would have to pay for a hotel. Nusbaum also notes that the new rules regarding storing long term district documents are actually very hard to achieve. The standards of archiving for the state are complicated, but it does note that if you can't meet these requirements that you should continue to keep these documents physically. This basically only applied to district meeting minutes, so please continue to keep them physically as the electronic storage requirements are essentially unavailable to your district.

Nusbaum will ask Barbara Grant, a retired SWCD manager, if she's interested in potentially grant writing for DSWCD. Begoun will look into finding some alternatives and contract examples.

## *Approval of Minutes*

**Motion:** Dir. Epp motions to approve the minutes of the January Board Meeting & Workshop.

**For:** Briggs, Woodward, Epp, Hendy | **Against:** N/A. | **Absent:** Estill | **Abstain:** N/A.

**The motion passed.**



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***Financial & Admin Report – Please see attached reports.***

Documents presented to the board:

January Expense Report, January QuickBooks Reports

*IRS* - Begoun reports that the IRS has requested we resubmit our Offer in Compromise. It has been an entire year, so they wanted updated bank statements to review. Begoun has completed this, as well as reduced our offer by \$30k and submitted it to our lawyer. Neither have responded to Begoun yet, but she is hoping that they send back the original offer's check soon.

Last November, our Offer was moving forward, but the IRS agent had some questions that she could only discuss with a POA. Our lawyer would not answer her phone for the entire month that the agent was trying to contact her, and thus rejected our offer. To mitigate this, Begoun asks if the board wants to give our bookkeeper (Amity Ollis) the Power of Attorney so that just in case our lawyer is indisposed, Ollis can answer calls from the IRS and help move things forward.

Dir. Epp asks if the AUP Auditor would be a better choice POA. Begoun explains that's a possibility, but we our bookkeeper already knows the circumstances and would be a cheaper and quicker pass through for information from the IRS. The AUP auditors would need to accept a new contract agreement, possibly for a high price to take this on. Dir. Woodward asks about giving Ollis the POA under certain circumstances. Begoun answers yes, we could authorize her to only act when our lawyer is unavailable and we can withdraw Ollis' POA when we need to. Both the lawyer and Ollis will be having POA and this action is just to speed up the process of taking care of our offer.

**Motion:** Dir. Hendy motions that the district give Power of Attorney to the district bookkeeper and CPA, Amity Ollis.

**For:** Briggs, Woodward, Hendy | **Against:** Epp | **Absent:** Estill | **Abstain:** N/A.

**The motion passed.**

*Bank Signer* - Begoun asks the board if they would like to give Dir. Woodward the ability to sign district checks. This is helpful to the staff as Dir. Woodward has taken on the responsibility of staff supervisor, and will be in town meeting with the staff between board meetings - thus allowing checks to be signed and distributed more than once a month.

**Motion:** Dir. Briggs motions that the district allow Dir. Woodward to become a signer on the USBank checking account.

**For:** Briggs, Woodward, Hendy, Epp | **Against:** N/A | **Absent:** Estill | **Abstain:** N/A.

**The motion passed.**



*Class A Weeds-* Dir. Briggs asks where the Class A weeds are in Douglas County. Begoun answers there's only two sites for Patterson's Curse. One is behind Roseburg Forest Products and the other in KBar Ranch. The Distaff Thistle has a much wider population, ranging from north county through the Glide area. It likes the sunny side of dry pastures. A mailer was sent out around the Dixonville area last year to see if any landowners out there have seen it expanding there. You can find it along North Bank road as well, in the Habitat Management Area and also on Lone Rock's ranch property. The weeds are rated "Class A" because they are technically in small pockets of Douglas County and have the ability to fully eradicate.

*Umpqua Oak Partnership-* Dir. Briggs asks if Begoun is the district's liaison to UOP. Begoun answers yes, they just had an annual meeting and presented their fully finished Strategic Action Plan. Their plan is to start going for some large scale grants from OWEB now. There is a grant called a Focused Investment Partnership from them that is for organizations that have approved Strategic Action Plans to do large scale restoration activities, usually geared toward in-stream fish habitat restoration or oak habitat restoration. Begoun is hoping that the district can be their fiscal sponsor for these grants. Dir. Briggs would like to see more district representation given to UOP to support them, possibly having more board members attend their meetings. Begoun notes that also, just continued support of oak habitat projects is the best. Currently it seems like the SWCD is the most active in on-the-ground oak habitat projects, and we should continue to be the leader.

### ***Conservation Technician Report – Please see attached report.***

Bright is working with NRCS to get her trainings done and potentially paid for. The classes for soil sampling will be later this year and take place over 5 weeks.

DEQ TMDL meeting was today to review their draft/talk about concerns that should be added, next will be 4/29 to go over the fiscal impact statement.

New ODA complaint for a landowner on O'Shea, Bright will be accompanying Pterziak on a site visit.

DCLA will have the most booths they've ever had this year thanks to Bright. And next year is already being planned for a Saturday to be bigger and better.

Elk Creek Watershed Assoc. May be confused about where the Douglas and Umpqua SWCD boundaries are. Bright to send them a map for clarification. ECWA is also working on a new action group that will require a Strategic Action Plan and possibly lead to another SIA down the line in north county.

### ***Director Reports***

Dir. Hendy - The livestock auction fair will have some changes this year. It will no longer be ran by new people, which Hendy feels is a positive change.



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Dir. Woodward - The OWEB capacity rule change local meeting is coming up in March. There will be a local meeting in Roseburg and a couple of virtual meetings that can be attended too. They all require registration through an email that Begoun sent out.

Dir. Epp attended a Partnership for Umpqua Rivers meeting to possibly fill a space for rancher/farmers. There are many more spaces available to fill.

Dir. Briggs notes the river has been low.

### ***Conclusion of Meeting***

The meeting was adjourned at 6:08pm.

The board will be meeting at **4:00pm** for a **District Planning Meeting** which will be followed by the **regularly scheduled board meeting** on **Wednesday, March 18th @ NRCS Roseburg.**

Submitted by Maggie Begoun for Diana Woodward, District Secretary/Treasurer.

February 1st 2026 - June 30th 2027 Budget

(17 months)

Funding Source		4 small grants															Potential Future Funding					
Bank				OWEB							BLM			Other		PFA + (admin in salary)	Small Grants + (admin in salary)	OWEB Oak Engagement + (admin in salary)				
Unrestricted Starting	Incoming Admin Fees	IRS Pay	Interest	Capacity Grant		S. Umpqua SIA	Class A Weeds	OWEB Restoration	OWEB NWL	Small Grants	BLM GNA	MIT FUND	BLM Pump chance	DEQ 319 Admin	Derby							
				SOW	DO																	
\$ 1,078,434.32	\$ 30,573.51	\$ 89,863.18	\$ 148,800.00	\$ 8,500.00	\$ 64,564.05	\$ 61,859.77	\$ 36,167.42	\$ 82,893.00	\$ 87,296.00	\$ 12,878.50	\$ 61,087.86	\$ 132,784.00	\$ 90,482.55	\$ 166,684.48	\$ 1,000.00	\$ 3,000.00	\$ 114,272.76	\$ 120,000.00	\$ 102,810.00			
<b>Expenses</b>		<b>Total</b>																				
Conservation Tech (35 Hours/Week) (Includes Fringe/Tax)		\$ 147,560.00	\$ -	\$ 62,814.83	\$ -	\$ 8,500.00	\$ 49,258.05	\$ -	\$ 19,187.12	\$ -	\$ 4,800.00	\$ -	\$ 3,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,385.00	\$ 32,000.00	\$ -
District Admin, (35 Hours/Week) (Includes Fringe/Tax)		\$ 121,380.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,684.77	\$ -	\$ 10,000.00	\$ -	\$ 9,878.50	\$ -	\$ 31,300.00	\$ 3,760.00	\$ 42,756.73	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 49,900.00
Worker's Comp x1	\$ 350.00					\$ 350.00																
Legal Fees	\$ 10,000.00					\$ 10,000.00																
AUP CPA Fees x2	\$ 16,600.00					\$ 16,600.00																
Advertising x2	\$ 150.00					\$ 75.00																
Bookkeeping	\$ 6,800.00				\$ 3,400.00	\$ 3,400.00																
Contracted Services	\$ 460,830.26						\$ 16,674.96	\$ 72,635.00	\$ 58,253.00	\$ 3,000.00	\$ 42,840.00	\$ 93,912.00	\$ 74,337.55	\$ 99,177.75						\$ 76,087.76	\$ 60,000.00	\$ 40,000.00
Dues & Membership	\$ 1,500.00					\$ 750.00																
Insurance (Liability + Vehi	\$ 14,000.00					\$ 7,000.00																
Materials	\$ 72,017.86							\$ 258.00	\$ 23,693.00		\$ 14,916.86	\$ 2,100.00	\$ 12,050.00	\$ 16,000.00			\$ 3,000.00			\$ 2,800.00	\$ 26,000.00	\$ 12,910.00
Monitoring	\$ -																					
Office Supplies	\$ 1,000.00					\$ 1,000.00																
District Vehicle	\$ 1,500.00					\$ 1,500.00																
Staff Travel & Training	\$ 17,783.34					\$ 2,040.00		\$ 305.34	\$ 550.00		\$ 331.00	\$ 5,472.00	\$ 335.00	\$ 8,750.00						\$ 2,000.00		
Telephone	\$ 1,751.00					\$ 1,751.00																
Rent (Storage)	\$ 1,615.00					\$ 1,615.00																
Other Utilities	\$ 4,000.00					\$ 4,000.00																
<b>\$ 878,837.46</b>		<b>\$ 57,621.86</b> Ending Unrestricted															<b>\$ 135,086.69</b> Ending Unrestricted					

Notes:

- If grants don't come in for Cindy, we have to tap into a significant amount of admin funding to keep her going this year.
- Neither of us are able to move to full time unless I get the Oak Engagement grant + Cindy gets another grant.
- We do have a 2nd SIA guaranteed, with funding available to us probably Spring 2027. That would be about \$80k toward Cindy's salary. She could possibly move to full time then (a full year from now).
- I will be moving forward with the Umpqua Oak Partnership who has finished their Strategic Action Plan, allowing them to apply for big money (millions) and they want us to be the fiscal sponsor. These grants would also fund Cindy & my salaries for labor helping them with their priorities (weed treatments, rx burning, fire-wising, wildlife monitoring).
- No word yet from NRCS on what they can offer us.

**Douglas Soil And Water Conservation District**  
Jan-26

Statement Summary		Fund Balance																		
		Unrestricted	Restricted	DO (25-27)	SOW (25-27)	SIA (23-25)	ODA Weeds "A" 2025	Weaver SG	Morgan SG	Applegate SG	Pheasants SG + DEQ	DCWAB	Beals Trib SG	Bland Branch SG	Fall Creek (Rest.)	BLM GNA + MIT	SURCAT	DERBY	UNPP NWL	
LGIP Account January 1st	\$ 200,100.58																			
Checking Account January 1st	\$ 18,936.69	\$ 29,493.25	\$ 189,544.02	\$ (1,617.50)	\$ (5,846.12)	\$ 22,487.94	\$ 10,000.00	\$ (4,038.42)	\$ (165.75)	\$ (1,069.67)	\$ 747.31	\$ 2,226.01	\$ 1,433.01	\$ (349.31)	\$ (805.13)	\$ 849.75	\$ (267.42)	\$ 3,000.00	\$ (348.50)	
<b>January Deposits:</b>																				
SIA	\$ -																			
319 Grant (DEQ)	\$ 4,017.50									\$ 4,017.50										
ODA Capacity Grant	\$ 25,290.50			\$ 7,290.50	\$ 18,000.00															
ODA State Weed Board	\$ -																			
BLM	\$ -																			
OWEB	\$ -																			
DCWAB	\$ -																			
Interest Earned	\$ 1.29	\$ 680.85																		
Refund	\$ -																			
Transfer	\$ 10,000.00																			
<b>Total Checking Deposits</b>	<b>\$ 39,309.29</b>																			
<b>January Debits:</b>																				
Transfers																				
Personnel Services																				
Wages	\$ 9,833.93	\$ (2,534.83)		\$ (1,221.61)	\$ (3,176.18)	\$ (2,015.65)									\$ (641.34)			\$ (244.32)		
PERS Retirement	\$ 2,165.51	\$ (558.19)		\$ (269.01)	\$ (699.42)	\$ (443.86)									\$ (141.23)			\$ (53.80)		
Payroll Taxes	\$ 4,104.58	\$ (1,058.01)		\$ (509.89)	\$ (1,325.70)	\$ (841.31)									\$ (267.69)			\$ (101.98)		
Worker's Compensation Ins.	\$ -																			
Total Personat Services	\$ 16,104.02																			
Materials & Services																				
Bank Fees	\$ 21.23	\$ (21.23)																		
Accounting & Legal	\$ -																			
Advertising	\$ -																			
Contracted Services	\$ 6,933.00				\$ (645.00)					\$ (4,800.00)					\$ (1,488.00)					
Dues & Membership	\$ -																			
Insurance	\$ -																			
Materials	\$ -																			
Monitoring	\$ -																			
Office Supplies	\$ 99.99			\$ (99.99)																
Office Rent	\$ 95.00				\$ (95.00)															
Staff Travel & Training	\$ 208.16				\$ (121.36)										\$ (86.80)					
Telephone	\$ 103.30				\$ (103.30)															
Utilities	\$ 41.97				\$ (41.97)															
Total Materials & Services	\$ 7,502.65																			
<b>Total Checking Charges</b>	<b>\$ 23,606.67</b>	\$ (4,172.27)		\$ (2,100.49)	\$ (6,207.93)	\$ (3,300.82)	\$ -	\$ -	\$ -	\$ -	\$ (4,800.00)	\$ -	\$ -	\$ -	\$ -	\$ (2,625.06)	\$ -	\$ -	\$ (400.10)	
<b>Grant Balances</b>																				
Checking Account January 30th	\$ 34,639.31			\$ 3,572.51	\$ 5,945.95	\$ 19,187.12	\$ 10,000.00	\$ (4,038.42)	\$ (165.75)	\$ (1,069.67)	\$ (35.19)	\$ 2,226.01	\$ 1,433.01	\$ (349.31)	\$ (805.13)	\$ (1,775.31)	\$ (267.42)	\$ 3,000.00	\$ (748.60)	
CLOSED Match for 2026																				
LGIP Account January 31st	\$ 190,780.14																			
		<b>Unrestricted</b>	<b>Restricted</b>																	
		\$ 31,254.85	\$ 194,164.60																	

# January 31st 2026 Balance Sheet

As of January 31, 2026

	<b>Total</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
LGIP-Operating Reserve	190,780.14
US Bank Checking	44,639.31
<b>Total Bank Accounts</b>	<b>235,419.45</b>
<b>Accounts Receivable</b>	
Accounts Receivable	15,891.45
<b>Total Accounts Receivable</b>	<b>15,891.45</b>
<b>Other Current Assets</b>	
Inventory Asset	1,939.01
QuickBooks Tax Holding Account	683.14
<b>Total Other Current Assets</b>	<b>2,622.15</b>
<b>Total Current Assets</b>	<b>253,933.05</b>
<b>TOTAL ASSETS</b>	<b>\$253,933.05</b>

## LIABILITIES AND EQUITY

<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
Accounts Payable	778.96
<b>Total Accounts Payable</b>	<b>778.96</b>
<b>Other Current Liabilities</b>	
DCWAB Fiscal Sponsor Funds	2,226.01
Deferred Revenue-ODA Beals	196.55
Deferred Revenue-ODA SIA	33,910.26
Deferred Revenue-ODA Weeds	5,020.06
Deferred Revenue-OWEB Doemer	8,685.60
Grant Income	6,545.00
IRS Payable	148,800.00
Payroll Liabilities	0.00
OR Employment Taxes	602.93
OR Income Tax	-874.36
OR Paid Family and Medical Leave	203.81
OR Statewide Transit Taxes	58.67
<b>Total Payroll Liabilities</b>	<b>-8.95</b>
<b>Total Other Current Liabilities</b>	<b>205,374.53</b>
<b>Total Current Liabilities</b>	<b>206,153.49</b>
<b>Total Liabilities</b>	<b>206,153.49</b>
<b>Equity</b>	

	<b>Total</b>
Net Assets	29,037.64
Net Revenue	18,741.92
<b>Total Equity</b>	<b>47,779.56</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$253,933.05</b>

# January Profit & Loss

January 2026

	<b>Total</b>
<b>REVENUE</b>	
Grants	29,308.00
<b>Total Revenue</b>	<b>29,308.00</b>
<b>GROSS PROFIT</b>	
	<b>29,308.00</b>
<b>EXPENDITURES</b>	
Bank Charges	21.28
Bookkeeping	645.00
Contracted Services	5,488.00
Materials	800.00
Office	0.00
Rent	95.00
Subscriptions	41.97
Supplies	99.99
Telephone	103.30
<b>Total Office</b>	<b>340.26</b>
Payroll Expenses	0.00
Taxes	1,167.09
Wages	12,668.00
<b>Total Payroll Expenses</b>	<b>13,835.09</b>
Payroll Taxes	0.00
Payroll-PERS	2,165.51
<b>Total Payroll Taxes</b>	<b>2,165.51</b>
Reimbursements	199.32
Vehicle Expense	0.00
Fuel	112.26
<b>Total Vehicle Expense</b>	<b>112.26</b>
<b>Total Expenditures</b>	<b>23,606.72</b>
<b>NET OPERATING REVENUE</b>	<b>5,701.28</b>
<b>OTHER REVENUE</b>	
Interest Income	680.90
<b>Total Other Revenue</b>	<b>680.90</b>
<b>NET OTHER REVENUE</b>	<b>680.90</b>
<b>NET REVENUE</b>	<b>\$6,382.18</b>

# July 25 - January 26 Profit & Loss

July 2025 - January 2026

	<b>Total</b>
<b>REVENUE</b>	
Grants	314,850.62
<b>Total Revenue</b>	<b>314,850.62</b>
<b>GROSS PROFIT</b>	
	<b>314,850.62</b>
<b>EXPENDITURES</b>	
Bank Charges	111.73
Bookkeeping	4,786.25
Contracted Services	148,321.16
Education & Training	0.00
Room Rental	50.00
Training	200.00
<b>Total Education &amp; Training</b>	<b>250.00</b>
Insurance	0.00
Workers Comp Ins.	869.30
<b>Total Insurance</b>	<b>869.30</b>
Materials	44,466.91
Office	0.00
Computers	25.63
Dues & Memberships	561.00
Rent	665.00
Subscriptions	907.82
Supplies	421.68
Telephone	722.86
<b>Total Office</b>	<b>3,303.99</b>
Payroll Expenses	0.00
Personnel	27.98
Taxes	4,139.45
Wages	75,529.99
<b>Total Payroll Expenses</b>	<b>79,697.42</b>
Payroll Taxes	3,148.05
Payroll-PERS	12,417.12
<b>Total Payroll Taxes</b>	<b>15,565.17</b>
Permits	516.24
Reimbursement	61.13
Reimbursements	1,058.92
Travel	0.00
Motels	369.60
<b>Total Travel</b>	<b>369.60</b>
Uncategorized Expense	73.12
Vehicle Expense	0.00
Fuel	429.87

	<b>Total</b>
Maintenance	1,904.82
<b>Total Vehicle Expense</b>	<b>2,334.69</b>
<b>Total Expenditures</b>	<b>301,785.63</b>
<b>NET OPERATING REVENUE</b>	<b>13,064.99</b>
<b>OTHER REVENUE</b>	
Interest Income	5,676.93
<b>Total Other Revenue</b>	<b>5,676.93</b>
<b>NET OTHER REVENUE</b>	<b>5,676.93</b>
<b>NET REVENUE</b>	<b>\$18,741.92</b>

# Statement of Financial Position

July 1, 2025-January 31, 2026

DISTRIBUTION ACCOUNT	TOTAL
<b>Assets</b>	
Current Assets	
Bank Accounts	
LGIP-Operating Reserve	190,780.14
US Bank Checking	44,639.31
<b>Total for Bank Accounts</b>	<b>\$235,419.45</b>
Accounts Receivable	
Accounts Receivable	12,200.20
<b>Total for Accounts Receivable</b>	<b>\$12,200.20</b>
Other Current Assets	
Deposited Funds	0.00
Inventory Asset	0.00
Payroll Corrections	0.00
Petty Cash	0.00
QuickBooks Tax Holding Account	683.14
<b>Total for Other Current Assets</b>	<b>\$683.14</b>
<b>Total for Current Assets</b>	<b>\$248,302.79</b>
<b>Total for Assets</b>	<b>\$248,302.79</b>
<b>Liabilities and Equity</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	0.00
<b>Total for Accounts Payable</b>	<b>\$0.00</b>
Other Current Liabilities	
DCWAB Fiscal Sponsor Funds	2,226.01
Deferred Revenue-ODA Beals	196.55
Deferred Revenue-ODA SIA	33,910.26
Deferred Revenue-ODA Weaver	0.00
Deferred Revenue-ODA Weeds	5,020.06
Deferred Revenue-OWEB Applgate (Elk)	0.00
Deferred Revenue-OWEB Doemer	8,685.60
Deferred Revenue-OWEB Fall	0.00
Direct Deposit Payable	0.00
Grant Income	6,545.00
IRS Payable	148,800.00

DISTRIBUTION ACCOUNT	TOTAL
Payroll Liabilities	\$0.00
Direct Deposit Liabilities	0.00
Federal Taxes (941/943/944)	0.00
OR Employment Taxes	602.93
OR Income Tax	-874.36
OR Paid Family and Medical Leave	203.81
OR Statewide Transit Taxes	58.67
Payroll Tax - FUTA	0.00
Payroll Tax -OR Quarterly	0.00
Payroll Tax - SIT	0.00
PERS-Emp	0.00
PERS-ER	0.00
<b>Total for Payroll Liabilities</b>	<b>-\$8.95</b>
<b>Total for Other Current Liabilities</b>	<b>\$205,374.53</b>
<b>Total for Current Liabilities</b>	<b>\$205,374.53</b>
<b>Total for Liabilities</b>	<b>\$205,374.53</b>
Equity	
Opening Bal Equity	0.00
Net Assets	36,546.08
Net Income	6,382.18
<b>Total for Equity</b>	<b>\$42,928.26</b>
<b>Total for Liabilities and Equity</b>	<b>\$248,302.79</b>

**February 2026 Admin Report**  
Last update: 2/12/2026

**February Board Meeting:**  
**2/18/26 - 4pm - 6pm at Roseburg NRCS**

**[Click for Agenda](#)**

**[Click for Minutes](#)**

**[Click for January Finances](#)**

**[Cindy's Staff Report](#)**

**Financials** - I have a 17 month budget prediction that [you can find here](#). This is going to be the focus of our workshop time. The entire board needs to understand our financial outlook and what our potential options for the future are.

**Bookkeeping** - Had a meeting with our bookkeeper 2/10/26. We are still working out some kinks in the QuickBooks. The goal is to have our finances easy to read and easy to use before the end of the fiscal year.

**AUP** - Grimstad CPA has been given access to our QuickBooks Online and we have sent them requested documents. They continue their work and we just await their next request.

**IRS** - I have compiled items to re-submit our offer in compromise. [You can review them here](#). I have emailed them to our lawyer, and I am awaiting a call back from her as of 2/12/26 for confirmation. I will bring parts of the offer that need board chair signature to our meeting.

**Supervisor** - Dir. Woodward has officially taken over supervisory duties of the staff from Dir. Briggs. I suggest the board discuss motioning her as signer on the bank account since I will be seeing her more often than Dir. Briggs or Hendy now probably.

**Policy** - Because we didn't necessarily make the GRC policy a real policy, I will just take that first page and attach it to our minutes as something the board agreed they'd like to see. We are taking a break from the personnel policy this month so that we can use the workshop time to discuss our plans moving forward on district finances.

**CCD Business Development** - They essentially told me that they don't want to work with us until we at the very least, have a plan for the district's future. They'd like to see us have a couple different alternatives that we are preparing for with our budget before we continue a partnership.

## Grants Project Updates -

- BLM NBHMA - Contractors are in their second week of brushcutting back blackberries on the east side. They are doing an awesome job and I can't wait to get spraying in a month or two. The BLM is following up with seeding throughout this time. I presented to the BLM's Interdisciplinary Team on 2/9/26 about the work.
- One more site visit needed from me for the OWEB NWL project. I will be finding a time to go to Ford's Pond and make a treatment plan for some of the bad meadow knapweed infestations they have.
- Class A Weeds 2026 grant decisions **funded!! \$80k** for Patterson's Curse & Distaff Thistle treatment.
- BLM Pumpchance (Awarded \$240k!) - Kick off meeting happened with BLM + PUR on 2/5/26. We technically don't have the award in our hand just yet, so we can't begin spending any funds. Still waiting on state/federal office to hand back paperwork.
  - I may have county-wide interest on getting match funds from other agencies to do this work for them too.
  - Additionally, many agencies are looking to get their gravel pits/piles weed-free certified so I will follow that lead in the future for funding.
- Resubmitted a Landowner Engagement grant to OWEB on February 2nd with UOP. We are also looking at trying for a Technical Assistance OWEB grant next round for work at/around Mildred Kanipe.
- During the Umpqua Oak Partnership meeting 2/4/26, we discussed going for very large grants (in the millions) to get landscape scale oak habitat restoration done. It is possible that they'd like to use us as the fiscal administrator. This would be a big turning point for the district.

**Quick follow up on SDAO electronic filing requirement.** Here is the new ORS:

<https://secure.sos.state.or.us/oard/viewSingleRule.action?ruleVrsnRsn=331995>

Basically, things that are to be kept 100+ years (or permanently) are allowed to be stored electronically now which is great. If you're curious which documents this applies to, you can see our [Records & Retention Policy here](#).

**February 2026 Cindy K. Bright  
Conservation Technician/Project Manager**

**NRCS**

Waiting on designs from NRCS for spring developments on Three Cluff ranch and two heavy use protection ramps on Days Creek on the Arp place then I can pull together budget for proposals to submit in March.

I'm working with Bradley to see how we can work together for soils testing for their regenerative farming program. I've begun some of the training.

And I will be assisting him with setting up and inviting agencies etc. to this year's NRCS planning this year's work group meeting to get feedback on the agricultural needs and go over what programs they will have available.

**SIA/ODA:**

I'm working on five proposals to submit in March for Weaver, Bland Branch, Stinger Gulch, Days Creek and Three Cluff springs. And have begun working with the city of Canyonville for a possible large project on O'Shea creek.

**SURCAT:**

~The next meeting is planned for February 26<sup>th</sup>. Hopefully we can finalize the watershed analysis so I can begin working with ODA to determine next SIA area.

**DEQ:**

Our first RAC meeting is this next Wednesday the 18<sup>th</sup>. We were sent questions on the TMDL temperature change to help answer at the meeting.

**ODA/Complaints:**

~I will begin working with ODA in the next few months to start assessment of a new SIA area.

~No new complaints.

**OWEB:**

We finally received approval of funds for the Buckhorn project.

The small grants are now open and on a rolling basis instead of deadlines. I can start submitting proposals as they are ready. We don't know when they will be reviewing them though. More info to come.

Now I am waiting to hear when the next larger restoration grant window will open.

**ODFW:**

No work on the PFA grant yet, but we most likely will not know until June or July.

Planning site visits with fish biologist for BDA site placements on SIA projects.

**PUR:**

We have been discussing ways to contract together a cultural specialist for our projects.

We did a site visit to Stinger Gulch and determined it would be a good project to team up on. They will take the lead for the culvert replacement portion.

**Outreach:**

**DCLA:**

We have a meeting on Friday the 13<sup>th</sup> to look at the conference layout. I have been pulling together vendors for table displays. We should have a flyer soon to distribute.

**PUR:**

I participated with PUR at their booth at the Sportsman Show and talked to a lot of people about what PUR and the SWCD does.

**Trainings:**

Concentrating on NRCS webinars to qualify to do the soils sample collections etc.

**February/March work plan:**

I am concentrating on project proposal write ups, reporting and working with the contractors on fencing and planting and getting bids for new projects.

**Projects in progress at a glance, Ag water quality projects:****Pheasant Creek\_Hackett/Ducan:**

Additional plantings are being added on the weekend of the 13th. I'm working on reporting 319 funds and OWEB reporting. I also need to update the photo point report.

**Morgan Creek\_Briggs:**

Planting has been completed. Next is to follow up with updated photo points and reports. I'm also assisting the landowner with getting a bid to repair flood damage with the emergency funds from the county.

**Elk Creek\_Applegate:**

Planting is completed and I need to go out for updated photo points for reporting.

**Fall Creek\_Monrich:**

Planning with contractor for planting and updating photo point reports.

**Buckhorn Creek\_Hendy:**

Finally funded. Working with contractor on timing to begin the blackberry removal and fencing when the ground is firm enough.

**Doerner Creek\_Gayner:**

The project has changed to be in phases and go for a smaller grant initially so the landowner can afford the match.

**Little River\_Tilcott:**

Working on getting a more realistic bid for the project before I move forward.

**Ag water quality projects in assessment: On hold for now until more information on funding sources and when my time allows.**

~Callahan X 3, Lookingglass, Huntley, Riddle Ag ponds.

**South Umpqua SIA:**

**SIA grants now open only once a year. Opens in February and closes in March.**

**Weaver Creek\_Sherman:**

~Phase III is now complete.

~Phase IV fencing is now complete.

~Phase V upper spring development design is completed waiting on bid from contractor.

**Beals creek tributary\_Stafford:**

~Fencing completed. Planting to occur February/March.

**Woods/Days creek\_Michaels Ranch LLC:**

Working on proposal to submit in March.

**Stinger Gulch\_Michaels:**

Working on proposal to submit in March.

**Bland Branch\_TorS Ranch LLC:**

~Phases I and II begin in Spring, bank shaping followed by fencing to begin when the stream goes underground. Working on phase III proposal to submit in March.

**Tiller Trail Hwy\_Three Cluff LLC:**

~Waiting on design from NRCS then I can work on proposal to submit in March.

**Days Creek\_Arp:**

~Waiting on design from NRCS to start proposal hopefully to submit in March.

**O'Shea Creek:** I began working with the city of Canyonville and waiting to hear from ODA to do a site visit with the landowner below the city's intake area.